



Room Parent 2023/2024 Sign-Up Form

Responsibilities

Room parents are responsible for organizing class parties and gifts, and providing communications regarding class and general PTA activities to parents/guardians throughout the year. We also ask Room Parents to volunteer for PTA events. We understand that personal schedules often do not allow for Room Parents to attend in-class parties and field trips; the Room Parent is welcome to seek coverage from other classroom parents for hosting duties.

Requirements

- Paid PTA Member
- Attend at least two (2) PTA meetings throughout the year
- Room Parent for one (1) child only (includes children at HAS & Audubon PreSchool)
- Cannot be a Room Parent for the same child in consecutive school years (unless not enough volunteers)

There will be two Room Parents designated for each class; you will be provided a *Room Parent Handbook* that will cover responsibilities & guidelines. **If you are interested in being a Room Parent, please complete the form & return to school by September 15th: ATTENTION PTA**

Room Parents will be chosen by September 22nd. There will be a meeting September 25th @7:00pm via zoom for all selected Room Parents. If you have any questions, please don't hesitate to contact us at Mansionpta@gmail.com. **Thank you for your consideration!**

_____ **YES! I am interested in being a Room Parent for 2023-2024 School Year!**

_____ I was a room parent last year, but I am interested if you need volunteers

_____ I am also applying to be a room parent at HAS and/or Audubon Preschool. If selected by another school - what is your preference? PRESCHOOL HAVILAND AVE. MANSION AVE.

Child's Name: _____

Grade and Teacher's Name: _____

Parent/Guardian's Name: _____

Phone Number: _____

Email: _____